

# Annual General PAC Meeting-June 6, 2011

## Introductions

### Accomplishments of the Year:

1. Meet and Greet BBQ
2. Fall Fundraiser (Fa La La)
3. Secret Santa gift shop
4. Christmas Dance
5. Sponsorship of Dance Residency with Angie Pomeroy
6. Sponsorship of Bowling teams
7. Science Fair awards
8. Hot lunch programs
9. Reading Incentive program
10. Donation to Reading Incentive program
11. Bullying workshop with Tanya Clary
12. Self Esteem workshop with Sue Stark
13. Spring Fundraiser-Purdy's & Dielmans spring catalogue
14. Teacher's fund for year end activities
15. Art Fair & monthly art inspiration contests
16. Participation in Food Safe Course
17. Teacher's appreciation lunch/ Christmas baskets
18. Bursary allocation
19. Hot lunch coordination and money management organization
20. Leadership club sponsorship
21. Aqua Van
22. Fun Day
23. Extra Eyes
24. Kid Check
25. Author Residency
26. Kitchen construction planning
27. Thank you's to all donors and contributors of the year
28. Kitchen donation fundraising

### Constitution Amendments

1. Remove Food Committee Chairperson as an Executive position – decided it was still needed
2. Amend Order Form Coordinator duties
3. Discuss Kitchen Manager duties  
\*\*Position added last year on the pretence that it would be reviewed and decided if they would stay as they are.

### Duties of Officers

1. Order Form Coordinator-change/add to:
  - a. Order Form Coordinator/Cashier
  - b. Includes order forms in monies from all PAC events.

- c. Works in conjunction with Food Committee Chairperson.
2. Food Committee Chairperson-add to:
    - a. Makes a school schedule for food distribution ie. Hot Lunches & Fruit & Veggie program

- Would like to add B and C to #7 of the Constitution.
- Vote on adding it to the constitution, all agreed and carried.
- Will post on the PAC bulletin board once updated.

**Budget**

1. Last years budget review
  - Even though last years budget showed a negative \$11,000 we were able to raise enough money this year through fundraising. Also we have not had to pay out the \$35,000 budgeted as the project (kitchen) is not at completion.
2. Review proposed next year's budget-Vote
  - Total of \$59,000 leaving a balance of \$15,000
  - Linda makes a motion to pass the budget and Shawna seconds the motion, everyone approves, budget passed.

**2011/2012 Budget**

Savings Account: approx \$50,812.37 (+ \$2,000.00 Donation from Mustang Rentals)

Gaming Account: approx \$5,572.01

Known Revenue for 2011/2012:	Accounts - \$58,384.38
	Gaming Grant - \$6,000.00
	PRRD Donation - <u>\$10,000.00</u>
	<b>\$74,384.38</b>

Projected Spending:

BCCPAC Membership	\$65
Bank Fees	\$300
PAC Supplies	\$300
Kitchen Supplies	\$500
Childminding	\$150
Thank You's – Janitor & Rascals	\$100
Teacher Fund – Year end functions	\$3,400
Bursary	\$500

Staff Appreciation - Baskets/lunch	\$350
Kitchen Construction	\$35,000
Bowling Teams	\$1,125
Science Fair Awards	\$500
Meet and Greet Event	\$300
Christmas Dance – Angie Pomeroy	\$2,000
Reading Incentive Program	\$1,500
Family Event – Art Fair/Carnival	\$500
Author Residency	\$2,500
Self Empowerment Workshops	\$1,500
PAC Conference	\$1,500 (Can get some reimbursed by BCCPAC)
Leadership Awards	\$100
Fun Day	\$500
Outdoor Sign	\$5,000
Paul Hann Residency	<u>\$1,500</u>
Total	\$59,190
<b>Balance</b>	<b><u>\$15,194.38</u></b>

NOTE- The above does not take into consideration the fundraisers done twice per year.

#### Executive Position Nominations and Appointments

There were no new volunteers for the open positions. Hopefully next week and The September meeting will draw more people into the PAC executive. If no Chair, there will be no functioning PAC for the 2011/12 year,

1. Chairperson
2. Vice Chairperson
3. Past Chairperson-Kimberly Shaw
4. Treasurer-Lana Dore
5. Secretary-Sandra Hoffman (If no one will step up)
6. Fundraiser Coordinator
7. DPAC representative
8. Kitchen Manager
9. Order Form Coordinator-Linda Bontron
10. Signing of Code of Ethics for each position

#### Other Volunteer Position Appointments

1. PAC bulletin board creator

2. Extra Eyes
3. Hot Lunch program volunteers-Subway, Hot Dog Day, Pizza Day, Booster Juice Day, Soup Day
4. Reading Incentive Coordinator – Clover?

Most Hot lunch program volunteers have said they will continue their positions next year.

#### Next year's Events/Sponsorships

1. Meet and Greet
2. Kitchen Construction
3. Fall fundraiser
4. Secret Santa gift shop
5. Dance residency with Angie Pomeroy
6. Christmas Dance
7. Self Esteem workshops
8. Science Fair award sponsorship
9. Spring fundraiser
10. Art Fair
11. Fun Day
12. Bursary allocation
13. Hot lunch programs
14. Extra Eyes
15. Reading Incentive
16. Bowling teams

Ms. Boyd Report – There are some new programs being implemented next year which has many staff members excited about and participating in.

1. Positive Support Intervention Team: Teachers will set up stations in different parts of the school and learn different aspects of positive behavior and how to apply it in the different areas of the school. Also, very organized ways of assessing the effectiveness of the program.
2. Tools for maximum engagement - Attending a conference in July based on brain research and how to use the different techniques and how to apply them in the classroom. Many teachers excited about this!
3. Looking into attending a conference for robotics – nothing finalized.

Door prize-Linda & Kimberly

Adjourn meeting-7:55pm