

December 6th 2012

Executive Meeting Minutes.

Start meeting : 9:15 am

Attendance : Andrea Hicks, Patricia Colley, Linda Bontron, Lyndsey Davis, Wendy Chatten, Barb Evans,

1. Welcoming Nadine Stirling as our new treasurer, unfortunately Nadine was unable to attend.
2. Discussing Playground equipment fundraising goal, it was decided that our goal would be \$50,000, as good quality playground equipment is very expensive. Although, we should not feel rushed in trying to reach that goal as there may be a new school being built, and the district may have some funds available towards playground equipment in connection with a new school. For the Devry (pointsettias) fundraiser, we raised approximately \$1600! That is awesome!
3. When the new kitchen is completed, the Kitchen Manager will become a paid school position, and no longer a PAC position. To that effect, Andrea would like to change the constitution to remove the Kitchen Manager position from the Charlie Lake constitution altogether in anticipation, rather than wait. Also, Andrea would like to amalgamate the remaining "foods" positions, Order form Coordinator, Food Committee Chairperson, and Hot lunch coordinator into one position entitled "Foods Coordinator". It was discussed that we could add an "Assistant Foods Coordinator" later on should the need arise. These changes will be voted on at the next General PAC meeting, Monday, December 10th 2012, to give parents an opportunity to vote on these changes.
4. Kitchen Update from Linda, an official date for completion has not been set, but we are very hopeful that completion will be in the next few months as the workers will NOT be accepting any new construction jobs until the construction on our kitchen is finished.
5. Discuss PAC Laptop, as there was a few glitches with the PAC laptop, Andrea stated, and the attending members agreed; that if, as an Exec, you need the laptop, you are to only open programs that are pertinent to your position. The laptop is not to be used for personal use, and is not to be connected to the internet. The only person that should be accessing the accounting programs/files should be the Treasurer.
6. Website information, we are promoting our website, but are not receiving information in a timely manner to post it, to keep the website current. Andrea and Mr. Bourcet are going to work together to try and keep things more current.
7. Any other discussions? Fundraising ideas for the spring? We discussed Deilman's, Walkers Greenhouse, Devry, Purdy's. Lots of ideas, just need to narrow it down. Lyndsey received positive feedback from parents in regards to the Devry fundraiser as it was something different. General consensus is that parents want to support fundraising, but do like us to not keep it the same.
8. Adjourn meeting 10:30 am