

## General PAC Meeting- February 21, 2011

Meeting started-7:05pm

Introductions-Attending-Kimberly Shaw, Sandra Hoffmann, Linda Bontron, Shannon Brash, Michelle Walther, Mr. Bourcet, Clover McBrearty, Deb Fehr, Shawna Watson

### Old Business:

1. Kitchen donation picture in paper-it was decided it would be too difficult to gather all of the donators together in one place, so Kim and Shannon volunteered to phone each donator. Each donator would then decide on a student that could represent them in the photo. Maybe many of them know a student from the school. Kim will then create a jpg with the photo and each company's logo under it. This could then be submitted to the paper (North East News) as a thank you.
2. Sue Stark presentation dates set for a Thursday in April. She would spend an hour or so with each class and move around the school to reach as many classes as possible. She is willing to present to some of the older primaries. Michael to inform the parents of Sue's parent weekend course coming up.
3. Tanya Clary-do we want to do parent session? We would like to see her reach as many students as possible and will ask her to do Grades 4-6. She has informed us that she also includes boys now and likes to do parent presentations. The parents at the meeting had gone to one presented a few years ago (there were only 5 parents who came) and as a PAC we do not think it is worth our money to do again. Kim will contact her and in conjunction with Mr. Bourcet, will arrange a time that works in the school schedule. Clover motioned to have **two student sessions with Tanya Clary**, Linda seconded. **Motion carried.**
4. Spring dance- Thursday May 12-only do dance not refresher. There was a discussion on how much to spend on food. It was decided to do pot luck of some goodies, fruit, crackers, etc and spend only \$50 on punch and ask for admission by donation. The dance would cost \$250 and punch \$50 for a total of \$300. Shawna motioned to **spend \$300 for the Spring Dance**, Shannon seconded. **Motion carried.**
5. Spring fundraiser-Purdy's is already out and some forms have come back finished already! It is due for March 10 and the product will be here for when we get back from Spring Break. Shannon decided to also do another Dielman fundraiser as we need more fundraising for the kitchen. This is the spring catalogue similar to the Christmas one, however it has no Easter product in it. The order forms will be due back the week after Spring Break so the students have that two weeks to sell it. It works out that the two fundraisers are not overlapping which is great!
6. Kitchen update-Shawna is doing the engineered drawings for the kitchen and hopefully we will see something happening for the end of March. There may

be money coming from the School District as they seem to be warming up to the idea...there were comments made on how professionally done the parking lot was.

New Business:

1. Treasurer's report –Chequing account: \$42,011.63 -Gaming: \$6,071.91 By the end of the year we should be at zero in the accounts and close to our budget forecast. Next year will be the first time in many years where we have so little in our accounts! However, we will have such a wonderful kitchen, it will be totally worth it!
2. Audit & response-discussed the audit and PAC response to it. Kim and Lana went over the audit and came up with solutions for issues ie, void cheques are to be stapled to corresponding month and explanation is to be done on the stub. Also that any discrepancies must be explained and stapled to the statement as well. Invoices were another issue and there has to be some kind of paper trail for Lana to follow up on ie, person's name, phone number etc. Kim has compiled the Year End report with the audit for anyone interested in how we, as a PAC, are being accountable, etc.
3. Mr. Bourcet/Mrs. Boyd report-Art Fair May 10<sup>th</sup>, Spring Dance May 12<sup>th</sup>. Kim suggested making it Art Week to build up excitement. There is also a talent show that was going to be part of the Art Fair, however, Michael decided to have it separate, on the Monday perhaps during the day, so that students could be helped with their performances. Then only a few would volunteer to perform at the Art Fair to keep the live portion of the Fair a manageable amount of time. There was discussion on how Charlie Lake has actually focused quite a lot on the arts in the last couple of years-print making, song writing, Dance residencies and story writing residencies. Not to mention the performing arts assemblies that have occurred. Next year, the song writing residency (Paul Hann) is going to focus on local history and research- ie, on the Alaska Hwy. etc. Also, this year's Remembrance day song is going to be recorded with a donation from a local company so it can be used nation wide in Remembrance Day celebrations. March-report cards week before Spring Break. Our school has jumped in the Fraser institute rating from the FSA tests. There were comments that this group is very 'right wing' and some of the results have gone up because the income in this area has increased. \$10,000 was raised during Skip Rope for Heart this year!! The increase in fundraising may be due to the fact that a student's grandpa came into the school and talked about his octople heart bypass surgery and how it saved his life and how the money raised from such events helped him to be alive today. There are two more modern portables being attached at the back of the school in the spring, for full time kindergarten and future growth that is being expected in this area.
4. Float issue and paper trail-a system has been put into place and seems to work (even though it does create more 'work' or time to do)
5. Art Fair-6:30pm May 10<sup>th</sup>. Need to move the PAC meeting that month. Last year over \$1000 was raised. Monthly challenges have gone well so far and it

is great to see different types of art being tried. If there are any new ideas for the Art Fair let Kim or Shannon know.

6. Aqua Van-Actually coming in June! Kim in contact with coordinators as we speak...
7. SPC Committee reviews school's goals. There is an open invitation for anyone interested in reviewing these with Michael. Tuesday, March 15 at 9 am in the staff room. This is a great opportunity to know the vision and goals put forth by the administration for the school! There will be copies of the document available at the office for review before the meeting.
8. Discussion came up again about the toys and interactive games that were purchased a few years ago for PAC. Originally, they were purchased for intramural days, inside days and for extra resources for the teachers. Many of these things have been gathering dust in the PAC storage room and so the question was raised on how they can be utilized. There was discussion about intramurals and parent volunteers and this year there actually is some parent led intramurals happening on Tuesdays, which is wonderful! There are some of the toys that need parent involvement and there are some that can be given to different classrooms to use. Linda motioned that **we review the toys, see what can be distributed to classrooms, and organize the left over for more interactive intramural activities.** Clover seconded. **Motion carried.** Linda and Michael agreed to do this and then organize them in an extra storage area now available beside the current PAC storage room which is getting rather crowded.
9. Kitchen issues- parents have been phoning Clover and complaining about the kitchen cleanliness (mostly the microwave and fridge). It is not in Clover's job description to clean the kitchen every week, especially when we have parents in every week doing hot lunch programs. The issue maybe arising from teacher usage, lunch monitors and the students helping with the hot water at lunches. Discussion was had on solutions such as a sign up sheet (which was posted and never used), posters on the walls (which are there already), etc. We are hoping that parents who are in the kitchen and see that it needs to be cleaned will take the initiative and take care of it and be proactive. These issues may get larger with our new kitchen next year and Mr. Bourcet is foreseeing that the school will hire and pay someone to come in four hours a week or something to take care of the kitchen. We are hoping that when it becomes someone's job that others will have more respect for their position and the space. One other issue is that the cleaning supplies keep going missing and so now all the supplies are kept locked up and the key is available in the office.

Draw-Recipe book-Congratulations Deb!

Adjourn meeting -8:35pm