

General PAC Meeting-September 16, 2013

Called to Order: 7:04pm

Attending: Andrea Hicks, Linda Bontron, Melissa Babuick, Jody Baumle, Kimberly Shaw, Shannon Crook, Stephanie Blackmore, Patricia Colley, Lyndsey Davis, Nadine Stirling

Business to discuss:

- PAC is seeking donations of gift bags in anticipation of the Secret Santa Gift shop. We are not using the original "Secret Santa" business and will not have the plastic bags like we usually do. Used gift bags in good shape would be great as it would hide the contents, and can be dropped off at the school office.
- Parent Survey, revamp and send out to parents new to the school this year? We will send to all parents this year. Nadine and Lyndsey and Andrea will review and send out within the next couple of weeks. We will ask about the hot lunch program feedback again.
- Admin Report-
 - 1. Mr. Bourcet-found a new 'Paul Hann' -someone to do a music residency. He is young and this would be his first gig teaching schools. Can bring him up in the spring. It is in the budget, so Mr. Bourcet will contact him and work out a time.
 - 2. Circus residency is very expensive and can only serve 30 students a day so it's not a viable option at this time.
 - 3. Milton Randle is booked for the spring-Drumming residency for everyone. The school is paying for this.
 - 4. We have only 14 divisions because our numbers were down a bit so we lost a teacher. All the classes are very full. The population has more boys than girls. 343 students this year.
 - There was a suggestion that there could be a workshop for boys as we have hosted self empowerment for girls. Mr. Bourcet will see how the year unfolds and if there is a need for this, he will look into it.
- Bursary Recipient-tabled for next meeting
- Annual Audit-we need someone to audit the books. Nadine has someone to do this.
- DPAC Rep-Thanks to Barb Evans for her volunteering last year! Jody Baumle has agreed to take on the position. Thank you Jody!
- Fundraising Report (Lyndsey):
 - Devry has sent a letter of apology for the mishap with the herb and strawberry plants last spring. Deilman's also apologized for putting the magazine subscriptions info into the last order, it was something they had just start doing and had not thought to ask if

there was a conflict first. This was a problem as our school does this as a fundraiser as well.

- Lyndsey proposed that we go with the poinsettias from Devry again for the winter. We will go with only the large ones again as they were beautiful and very popular. There was discussion about when and also about adding Purdy's as well. Kim motions that we go ahead with both for November. Andrea 2nd. Motion passed
- The Deilman's catalogue went out the second week of school and needs to be back by September 27th. It will be delivered the week of October 21st. It was done early to avoid possibly back orders just before Christmas.
- New fundraising idea (Andrea)-
 - Andrea has been made aware of a monogramming company who would give us 5% of the proceeds to us for selling items for their company-i.e. coats, hats etc. There are many local businesses who purchase these things every year already, so it is a reward for us promoting this particular company. There were a few people at the meeting who know companies they could approach. Andrea already has a few places she would like to approach. Linda motions that Andrea coordinates with the company. Jody 2nd. Motion passed
- Kitchen Coordinator report (Linda)
 - Meet and Greet chili meal, it went splendidly! There were 225 people served; a little less than last year, but we have less leftovers. We had lots of compliments to the chefs-Linda and Tina! Thank you ladies!
 - There has been discussion of changing the meal to 'beef on a bun'. Linda has done the research and 80 lbs of roast would be needed, it is much more expensive and would take a lot of time to prepare, so this idea is a no go. Another suggestion at the meeting was Sloppy Joes as they were similar to chili without the beans...
 - School is looking for donations of disposable cutlery -forks and spoons. As a Food Safe kitchen, only donations of cutlery in sealed packages can be accepted. If you are interested in helping out, please bring them into the office anytime that is convenient.
 - Kitchen helpers-we are short on adult helpers for the kitchen and are sponsoring a Food Safe course for those who are willing to volunteer their time throughout the school year. Right now we have 5 people, but need 10 to host the course. Contact Linda if interested at lbontron@xplornet.com
 - There was a suggestion to add Saigon noodles to the hot lunch program. Linda contacted them and they use peanut oil and seafood. She said they don't use it with the schools but there is a risk of cross contamination. There is also the question of how to keep it warm and who will run the program. Another concern she noted was that on the Northern Health website, the restaurant is considered a moderate risk. Discussion was had and Mr. Bourcet decided that he did not feel comfortable with the risk in adding this to our hot lunch program, so it is a no go. Some ideas for

new additions are chicken ceasar salad or spaghetti. We decided to add this as a question on the parent surveys.

- Lunch forms going out by Wednesday, September 18th.
- There has been some suggestion of trying to give more gluten free options. Linda has decided to try gluten-wise corn chips taco in a bag.
- Treasurer's Report-Chq \$32332.19 Gaming \$2411.68
- A concern was brought up with how we are keeping track of fundraising proceeds. We decided that a review must be done and also make sure the amount shown on the 'fundraising thermometer' is correct.
- Reading Incentive- Clover will send out info next week and is glad to have any "gently used" books donated for the program. Donations can be left at the office.
- There was a suggestion of organizing an Easter egg hunt this year (Duncan Cran does this and it is fun). It sounds like a great idea and look forward to reviewing it in January.
- Draw Prize-Nadine and Jodi –Congrats!

Meeting adjourned- 8:09pm