

Charlie Lake Elementary School
September 6, 2016
Newsletter

Dear Parents and Guardians,

Welcome to Charlie Lake Elementary School! For each child to gain the most from this year, we are looking forward to your support at home and at school. Being involved in your child's education is instrumental to a successful learning experience. Staff have worked hard to ensure that start up will go as smoothly as possible. We hope you enjoy your year at Charlie Lake Elementary. This year, we are focussing on "belonging" with our school community. Students will be spending the first few days working on school expectations as well as social responsibility as part of our school goals. Please read below for some start up information. If you have any questions, please do not hesitate to contact the school.

First Week: The tradition at Charlie Lake is to have students return to last year's class grouping and teacher for the first few days until new classes are established. Students do important work around social responsibility and values during this week, both of which are a huge part of our school culture. Please ensure your child is in attendance this week so he/she can be counted as part of our enrollment numbers. Our enrollment is constantly changing at this point and we will endeavour to have your child in his/her "new" grouping by Thursday afternoon or Friday morning. Please ensure your child has a snack, lunch and appropriate outdoor clothing for recess and lunch breaks. PAC is sponsoring a pancake breakfast on Friday morning for the school. If you can help out, please let us know.

Your child is not in need of student school supplies until Thursday. Lists are available on our website or you can pick one up in person. These lists were sent home with the June 2015 report cards. If this causes you a financial hardship, please do contact Mrs. Chretien at the school.

Kindergarten Start Up: Welcome to our starting kindergarten students and families. This is an important and exciting year for all of you. Due to a large group of students, our school will be having 3 kindergarten classes. Staff will do their best to ensure placements meet the needs of all students. Kindergarten teachers will be in contact with all parents. First day for this group will be a full-day on September 14th.

2016-17 Bell Schedule: To include a warning bell at recess

8:45	Warning Bell
8:50	Classes Begin
10:30	Recess
10:45	Classes Begin
11:55	Lunch
12:40	Warning Bell
12:45	Classes Begin
2:46	Dismissal

Attendance: We strongly recommend that all students arrive on time. We had a significant number of students who were chronically late last year, sometimes arriving closer to lunchtime. When a student is absent or late, research indicates they are less likely to adjust to school, are less successful in their learning, experience stress or anxiety and find it harder to adjust to the social aspect of school. Students arriving on time have an easier transition to the classroom and are aware of the agenda for the day. Teaching starts as soon as the bell rings. Students who arrive late miss out on optimal learning time. Arriving late also disrupts the learning of the students and the teaching that has begun. Developing good habits in elementary school, with consistent attendance and punctuality, goes a long way to establish healthy habits for life.

Staff: We would like to welcome back our returning and new staff members who are committed to supporting your children.

Administration: Mrs. Charmaine Chretien, Principal
Mrs. Louise Neuls, Vice-Principal & Vice-Principal of Wonowon School

Teaching: Please note that the teaching assignments below may change to adjust to enrollment needs:

Mrs. McColm - Kindergarten	Ms. Alexander - Intermediate
Ms. Polnik- Kindergarten	Mr. Haddrell- Intermediate
Mr. Lo - Kindergarten	Mr. Koop - Intermediate
Mrs. Jones- Primary	Mrs. Tong - Intermediate
Ms. Coccola - Primary	Mr. Bauer- Intermediate
Mrs. Stirling-Primary	Mrs. Hicks-Intermediate
Ms. Hollman-Primary	
Ms. Riediger-Primary	
Ms. Dressler-Primary	
Mrs. McCabe-Primary	Mrs. Fearon, Library & Reading Recovery/ELL
Ms. Myhre-Primary	Mrs. Lea, Prep Teacher
Mrs. Ranger - Primary	Ms. Allen, Prep Teacher
	Mrs. Wik, Learning Assistance Teacher/ELL
	Mrs. Smith, Counselor

Support Staff:

Mrs. Miller - Secretary
Ms. Craig - Secretary
Mrs. Rogerson- Educational Assistant & Lunch Period Monitor
Mrs. Hanmer-Educational Assistant & Bus Attendant
Mrs. Fox-Educational Assistant & Bus Attendant
Ms. Tripp- Crossing Guard & Aboriginal Support Worker
Mrs. Bourdon-Educational Assistant & Lunch Period Monitor
Mrs. Brown-Educational Assistant & Lunch Period Monitor
Mrs. McLean-Crossing Guard & Educational Assistant
Ms. Loza- Educational Assistant
Mrs. Coates-Educational Assistant
Mrs. Shirley Krawcke- Head Custodian
Mrs. Connie Funk - Custodian

School Charges 2016-17:

Please make cheques payable to Charlie Lake Elementary School.

Grade(s)	Agenda Charge	Cultural Charge	IPad Charge
Kindergarten	None	\$10.00	None
One through three	\$10.00	\$10.00	None
Four through Five	\$10.00	\$10.00	None
Five & Six (I-pad classes)	None	\$10.00	\$30.00

We would appreciate that all charges be paid by **October 14th**.

Thank You: A special thank you to our Mrs. Krawce and Mrs. Funk, Custodians, for having our school so shiny and clean. We ask that all students and visitors remove outside footwear in the mudrooms. Students will need to bring inside shoes to help keep the school in great shape. We also ask that visitors check in to the office and if you are picking up a student prior to the end of the day that you sign them out at the office.

Volunteers: We encourage and welcome all parents, guardians and grandparents as volunteers in our school. Volunteers are needed for whole school activities as well as individual classrooms. Please contact the school if you are able to help with whole school activities (i.e. special lunch orders). It is a requirement of the School District that volunteers complete a criminal records check every two years. If you will be volunteering, please come and get a form at the office.

Cell Phones and Electronics: Students may only utilize their electronic devices in the classroom for educational purposes with teacher permission and supervision. The school does not assume responsibility for any lost or stolen items.

Newsletters: Newsletters and memos will be sent home or can be emailed on a regular basis. If you wish to receive the newsletters and updates by e-mail, please complete the form at the bottom of this letter and return it to the office (even if you received them electronically last year). The first newsletter in September will be sent home to all students on paper to ensure that information arrives home. Future newsletters will only be sent home to families who have not requested an e-mailed copy and only with the youngest family member.

Medication: Any medication that your child needs must be stored and administered from the office. An "Authorization for Medication" form is required, which provides written permission from both you as the parent/guardian and from your family doctor. Forms are available upon request. Please advise the office if your child has severe allergies and needs an epipen. This information is crucial for your child's safety.

Website: For information on events that are occurring at our school, visit our website at: www.charlie.prn.bc.ca. We also have a Facebook page and Twitter Feed. Newsletters are posted on the website each month.

Allergy Alerts: We have a number of students allergic to peanuts. For their safety, we ask that students and parents refrain from bringing peanut product to school. Should your child have any allergy issues, please advise the office. We also have some staff that have sensitivities to perfume and scents. Your understanding is appreciated.

Parent Pick Up and Hallways: As many parents are aware, our hallways at the end of the day are very busy. We are respectfully asking those parents who come into the school to wait for their child refrain from talking during end of the school day announcements. One of the expectations we wish to continue to focus on this year with students is to listen to announcements. It would be appreciated if all adults model this behavior for our students. Your support in this matter is greatly appreciated.

Meet & Greet: This year's annual Meet & Greet will be held on September 19th from 4:00-6:30 pm. PAC will have its first meeting at 7:00 pm. We are also inviting Grade 6 parents for a meeting to discuss Grade 6 farewell activities at 5:30 pm.

Important Dates:

- September 09 PAC Pancake Breakfast
- September 14 First day of Kindergarten
- September 16 Pancake Breakfast Kindergarten
- Cultural Presentation 1:30 pm
- September 19 Individual Photos
- Values Assembly @ 9:00 am
- Meet & Greet @ 4:00 pm
- Grade 6 Farewell meeting @ 5: 30 pm
- PAC meeting @ 7:00 pm
- September 23 School Closed-School Planning Day

We are looking forward to working together with all of the members of our school community to have another successful school year. If you have any questions or concerns, please do contact us at the school. We very much value our parents and wish to work with you. Mrs. Neuls and I have an open door policy meaning that if you need to talk to us, just let us know. We do our very best to deal with questions and issues in order to work out solutions in a timely manner.

Sincerely,

Mrs. Charmaine Chretien
Principal

Mrs. Louise Neuls
Vice Principal

Student Name: _____ Parent Name: _____

Return this portion of the newsletter as soon as possible ☺

I would like to receive receive newsletters by email. _____ (please check✓)
I would like to like to receive paper copies of the newsletters. _____ (please check✓)

Parent Name: _____ Student name(s): _____
Email address: _____ Student grade (s): _____

